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Deputy Director's Staff Meeting

19 December 1950

1. Mr. Jackson requested that a diary of the Executive Assistant be circulated to him and asked that at the next meetings of the Assistant Directors they be requested to inform [] of items that they with to take up with the Director or Deputy Director.

25X1

2. It was reported that a memorandum had been received from Gen. Marshall on support by the military agencies of the NIS program; that a reply was being prepared after discussion with []

25X1

3. It was reported that a lengthy memorandum and attachments had been received from OSI justifying the existence of the office and commenting on CIA organizational chart.

4. It was reported that a memorandum had been received from OPC on guerrilla warfare in China and had been referred to Mr. []

25X1

5. There was a discussion of the Situation Room and it was decided that it should be the focal point for all current intelligence; that there should be a daily briefing for the Director, at the most convenient hour for him, when all intelligence was available, and that [] should meet with the appropriate Assistant Directors to organize the Situation Room and the duty officers.

25X1

6. Mr. Jackson stated that he was anxious that a history of CIA be prepared on a current basis, so that future Directors could be familiar with the evolution of the organization.

7. [] reported that Mr. [] was seeing Mrs. Rosenberg, Assistant to Secretary of Defense on manpower problems.

8. There was discussion of the lectures which the agency is requested to give and [] was asked to compile a complete list of all such lectures and to set up a panel of lecturers to include the Director, for the National War College, and Jackson, [] Langer and [] for others which are appropriate.

25X1

9. [] pointed out the necessity for having one person constantly working on NSC papers in order to provide a continuity in this matter and to brief the Director where appropriate. No decision was made on the individual to do this job.

10. It was pointed out that it was vital that at an early date the offices be permitted to brief the Director on their activities. The Executive Asst. is to immediately set up a briefing for the Director by [] (to be held at 9:30 Wednesday, 27 December in L Building).

25X1

11. Mr. Jackson stated that he thought Mr. [] would need a staff and that his staff should be meshed with the present one. It was generally agreed that the [] staff should consist of a representative from each of the operating offices.

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Deputy Director's Staff Meeting (Cont.)

19 Dec 50

12. There was discussion of a single all source daily summary. It was agreed that this would be valuable and important but that its issuance would have to be cleared with the IAC and the NSC. (Later discussion of this subject with O/NE, O/SS and O/RR indicates another need--that of making sure that the other agencies give us all pertinent cables.)

13. Mr. Jackson said that there was a question of obtaining a position for

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